



## HIGHLAND PRESBYTERIAN CHURCH NURSERY AND WEEKDAY SCHOOL

Dear Parents/Guardians,

The **Highland Presbyterian Church Nursery and Weekday School** is happy to offer a half-day program (8:45 – 11:45 a.m.) with extended and early play options that serves children from infancy through kindergarten. Additionally, we offer a full-day option for kindergarten (8:45 a.m. – 3:00 p.m.). We have a long-standing history of providing high quality early care and education and have a wide menu of options from which you may choose. We hope that you will find an option that matches your family's needs. ***Please indicate your preferences on the attached sheet by putting a 1, 2, 3 or 4 by the options for your child's age group.***

When building our classes, we use your child's age as of August 1 to determine class placement. We hope to create a positive experience for all children; therefore enrollment will be based on the following priorities: 1) children of current Church members and faculty; 2) children currently enrolled; 3) siblings of currently enrolled children; 4) children previously enrolled, and/or their siblings; 5) children whose parents/guardians attended Highland Presbyterian Weekday School or Parents' Day Out as a child; 6) "new" students who will be admitted with consideration given to the educational needs of the classrooms, cultural diversity, and date of application.

Please return an application for each child at your earliest convenience. The deadline is Tuesday, January 15, 2019, to be considered in our first round of placements. After the initial enrollment period, we will consider applications and continue to place children on a rolling basis when space becomes available in our classes. We will notify you if we have a classroom placement available for your child. Please be aware that we require all children to have on file with the school an unexpired Kentucky Immunization Certificate indicating that each child is current for all immunizations.

In lieu of a registration fee, we will collect 10% of the tuition as a non-refundable deposit if we are able to offer an enrollment placement to your child(ren).

If you intend to apply for financial assistance, please find the application on our website, [www.hpcweekdayschool.org](http://www.hpcweekdayschool.org) (under "Admissions"). Financial assistance applications must also be received by January 15, 2019. All financial information is held in the utmost confidence.

Sincerely,

*Amy Fitzgerald Ann Lacy*

Amy Fitzgerald and Ann Lacy, Directors

**HIGHLAND PRESBYTERIAN CHURCH  
NURSERY and WEEKDAY SCHOOL  
2019-2020 TUITION**

CLASS 8:45 a.m. - 11:45 a.m.	TOTAL TUITION	DEPOSIT AMOUNT 10%	9 MONTHLY PAYMENTS (MAY-JAN.) DUE ON THE 15 <sup>TH</sup> EACH MONTH	3 EQUAL PAYMENTS (DUE MAY 15 <sup>TH</sup> , SEPT 15 <sup>TH</sup> & JAN 15 <sup>TH</sup> )
<b>Infants 3 -- 12 months</b>	1 day - \$1,680 <sup>00</sup> 2 days - \$3,300 <sup>00</sup> 3 days - \$4,490 <sup>00</sup> 4 days - \$5,970 <sup>00</sup> 5 days - \$7,340 <sup>00</sup>	\$168 <sup>00</sup> \$330 <sup>00</sup> \$449 <sup>00</sup> \$597 <sup>00</sup> \$734 <sup>00</sup>	\$168 <sup>00</sup> \$330 <sup>00</sup> \$449 <sup>00</sup> \$597 <sup>00</sup> \$734 <sup>00</sup>	\$504 <sup>00</sup> \$990 <sup>00</sup> \$1,347 <sup>00</sup> \$1,791 <sup>00</sup> \$2,202 <sup>00</sup>
<b>Younger Toddlers 12 to 18 months</b>	2 days - \$3,120 <sup>00</sup> 3 days - \$4,400 <sup>00</sup> 5 days - \$7,330 <sup>00</sup>	\$312 <sup>00</sup> \$440 <sup>00</sup> \$733 <sup>00</sup>	\$312 <sup>00</sup> \$440 <sup>00</sup> \$733 <sup>00</sup>	\$936 <sup>00</sup> \$1,320 <sup>00</sup> \$2,199 <sup>00</sup>
<b>Older Toddlers 18-24 months</b>	2 days - \$3,100 <sup>00</sup> 3 days - \$4,420 <sup>00</sup> 5 days - \$7,310 <sup>00</sup>	\$310 <sup>00</sup> \$442 <sup>00</sup> \$731 <sup>00</sup>	\$310 <sup>00</sup> \$442 <sup>00</sup> \$731 <sup>00</sup>	\$930 <sup>00</sup> \$1,326 <sup>00</sup> \$2,193 <sup>00</sup>
<b>Two Year Olds (must be Two by Aug. 1, 2017)</b>	2 days - \$3,590 <sup>00</sup> 3 days - \$4,810 <sup>00</sup> 4 days - \$6,570 <sup>00</sup> 5 days - \$7,550 <sup>00</sup>	\$359 <sup>00</sup> \$481 <sup>00</sup> \$657 <sup>00</sup> \$755 <sup>00</sup>	\$359 <sup>00</sup> \$481 <sup>00</sup> \$657 <sup>00</sup> \$755 <sup>00</sup>	\$1,077 <sup>00</sup> \$1,443 <sup>00</sup> \$1,971 <sup>00</sup> \$2,265 <sup>00</sup>
<b>Three Year Olds (must be Three by Aug. 1, 2017)</b>	3 days - \$4,290 <sup>00</sup>	\$429 <sup>00</sup>	\$429 <sup>00</sup>	\$1,287 <sup>00</sup>
<b>Three and Four Year Olds (must be Three or Four by Aug. 1, 2017)</b>	5 days - \$5,910 <sup>00</sup>	\$591 <sup>00</sup>	\$591 <sup>00</sup>	\$1,773 <sup>00</sup>
<b>Four Year Olds (must be Four by Aug. 1, 2017)</b>	4 days - \$4,880 <sup>00</sup> 5 days - \$5,890 <sup>00</sup>	\$488 <sup>00</sup> \$589 <sup>00</sup>	\$488 <sup>00</sup> \$589 <sup>00</sup>	\$1,464 <sup>00</sup> \$1,767 <sup>00</sup>
<b>Kindergarten (must be Five by Aug. 1, 2017)</b>	Half-Day - \$6,500 <sup>00</sup> Full-Day - \$9,490 <sup>00</sup>	\$650 <sup>00</sup> \$949 <sup>00</sup>	\$650 <sup>00</sup> \$949 <sup>00</sup>	\$1,950 <sup>00</sup> \$2,847 <sup>00</sup>

**OPTIONAL PROGRAMS** (Reservations begin in fall; Paid monthly or by semester)

<p><b>Early Play (8:00 - 8:45 a.m.)</b> \$5<sup>00</sup> per day if reserved monthly or by semester</p> <p><b>\$10 per day last-minute</b> (note: these annual costs are approximate)</p> <p>1 day per week = \$180 - \$360 2 days per week = \$360 - \$720 3 days per week = \$540 - \$1,080 4 days per week = \$720 - \$1,440 5 days per week = \$900 - \$1,800</p>	<p><b>Extended Play (12:00 - 3:00 p.m.)</b> One Child = \$18 per day if reserved by semester One Child = \$22 if reserved monthly or last-minute (note: these annual costs are approximate)</p> <p>1 day per week = \$648 - \$792 2 days per week = \$1,296 - \$1,584 3 days per week = \$1,844 - \$2,376 4 days per week = \$2,592 - \$3,168 5 days per week = \$3,240 - \$3,960</p>	<p><b>Extended Play (12:00 - 3:00 p.m.)</b> Each Additional Child = \$10 per day if reserved by semester Each Additional Child = \$12 If reserved monthly or last-minute (note: these annual costs are approximate)</p> <p>1 day per week = \$360 - \$432 2 days per week = \$720 - \$864 3 days per week = \$1,080 - \$1,296 4 days per week = \$1,440 - \$1,728 5 days per week = \$1,800 - \$2,160</p>
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# HIGHLAND PRESBYTERIAN CHURCH NURSERY AND WEEKDAY SCHOOL

1011 CHEROKEE ROAD LOUISVILLE, KY 40204 502.456.6991

## Application for Enrollment for 2019-2020

**PERSONAL INFORMATION** *Please print all information as you wish it to appear in the School directory.*

Child's full name: \_\_\_\_\_

Name you wish child to be called: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Sex: \_\_\_\_\_ Race/Ethnicity: \_\_\_\_\_

Parent/Guardian(s)(first *and* last names): \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, & ZIP: \_\_\_\_\_ Home phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Parent Name: \_\_\_\_\_

**ENROLLMENT PRIORITY** *Please check any of the following that apply to your child.*

- Child's parents/guardians are members of Highland Presbyterian Church, or child's parent/guardian or grandparent is currently a member of regular staff of the Church, or the School.
- Child is currently enrolled at the Nursery and Weekday School.
- One of the child's siblings is currently enrolled at the Nursery and Weekday School.
- Child or one of siblings was previously enrolled, but is not currently enrolled.
- Parent/guardian attended Highland Presbyterian Weekday School or Parents' Day Out as a child.

**OPTIONS FOR ENROLLMENT:** *Indicate specific preferences on reverse side.* **NOTE: ALL CLASSES MEET FROM 8:45 A.M. - 11:45 A.M. EXTENDED HOURS ARE AVAILABLE WITH FLEXIBLE ENROLLMENT ON A MONTHLY OR SEMESTER BASIS. FORMS WILL BE AVAILABLE WHEN SCHOOL BEGINS.**

- NURSERY PROGRAM :** We offer small classrooms for infants and toddlers where children form close relationships with their caregivers, explore a stimulating, safe environment, and participate in art and music experiences designed just for them.
- PRESCHOOL:** Preschool children will play and learn in a consistent group which meets a designated number of days each week. Each class will be led by experienced, professional teachers who observe growth and development, develop a curriculum designed for both the group and individual children, and share with parents/guardians the information gathered in a developmental portfolio at conferences two times each year.
- KINDERGARTEN:** Kindergarten offers a child-centered, creative environment where children are encouraged to think, theorize and wonder as they learn. We combine traditional learning with child-initiated discovery learning and problem solving. Our Kindergarten class is half-day and supports children's learning in small, individualized groups.

Please identify any services your child is receiving or has received (speech therapy, occupational therapy, physical therapy, *etc.*) and attach copies of any evaluations received: \_\_\_\_\_

**Parent's/Guardian's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

- I am also submitting application for sibling(s) age(s) \_\_\_\_\_.

Highland Presbyterian Nursery and Weekday School affirms its commitment to diversity and to actively strive to become a community of students, families, and staff from diverse cultural, socioeconomic, religious, and ethnic backgrounds.

CHILD'S NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

PREFERENCES: Please indicate your preferences within your child's age group by putting a 1, 2, 3, and 4 beside each choice. You will only be considered for options showing a preference. All classes meet 8:45 - 11:45 a.m.

**NURSERY PROGRAM**

**ANNUAL TUITION 10% DEPOSIT**

<b>INFANTS (3 MONTHS-WALKING)      MAXIMUM = 6 INFANTS PER CLASS</b> _____ 1 day per week (M T W Th F ) (circle day) _____ 2 days per week (M T W Th F ) (circle days) _____ 3 days per week (M T W Th F ) (circle days) _____ 4 days per week (M T W Th F ) (circle days) _____ 5 days per week (M T W Th F ) (circle days)	\$1,680 <sup>00</sup> \$3,300 <sup>00</sup> \$4,490 <sup>00</sup> \$5,970 <sup>00</sup> \$7,340 <sup>00</sup>	\$168 <sup>00</sup> \$330 <sup>00</sup> \$449 <sup>00</sup> \$597 <sup>00</sup> \$734 <sup>00</sup>
<b>YOUNGER TODDLERS (12-18 MONTHS) MAXIMUM= 8 TODDLERS PER CLASS</b> _____ 2 days per week (TTh) _____ 3 days per week (MWF ) _____ 5 days per week (M-F)	\$3,120 <sup>00</sup> \$4,400 <sup>00</sup> \$7,330 <sup>00</sup>	\$312 <sup>00</sup> \$440 <sup>00</sup> \$733 <sup>00</sup>
<b>OLDER TODDLERS (19 - 24 MONTHS) MAXIMUM=10 TODDLERS PER CLASS</b> _____ 2 days per week (TTh) _____ 3 days per week (MWF ) _____ 5 days per week (M-F)	\$3,100 <sup>00</sup> \$4,420 <sup>00</sup> \$7,310 <sup>00</sup>	\$310 <sup>00</sup> \$442 <sup>00</sup> \$731 <sup>00</sup>

**PRESCHOOL PROGRAM**

<b>TWO YEAR OLDS      MAXIMUM=11 CHILDREN PER CLASS</b> _____ 2 days per week (M-W or T-Th) (circle preference) _____ 3 days per week (MWF) _____ 4 days per week (M-Th) (combining two 2-day classes) _____ 5 days per week (M-F) (combining 2 and 3-day class)	\$3,590 <sup>00</sup> \$4,810 <sup>00</sup> \$6,570 <sup>00</sup> \$7,550 <sup>00</sup>	\$359 <sup>00</sup> \$481 <sup>00</sup> \$657 <sup>00</sup> \$755 <sup>00</sup>
<b>THREE YEAR OLDS      MAXIMUM=16 CHILDREN PER CLASS</b> _____ 3 days per week (MWF)(may be a multi-aged class) _____ 3 days per week (TThF)(may be a multi-aged class) _____ 5 days per week (M-F) (may be a multi-aged class)	\$4,290 <sup>00</sup> \$4,290 <sup>00</sup> \$5,910 <sup>00</sup>	\$429 <sup>00</sup> \$429 <sup>00</sup> \$591 <sup>00</sup>
<b>FOUR YEAR OLDS      MAXIMUM=18 CHILDREN PER CLASS</b> _____ 4 days per week (M-Th) (may be a multi-aged class ) _____ 5 days per week (M-F) (may be a multi-aged class)	\$4,880 <sup>00</sup> \$5,890 <sup>00</sup>	\$488 <sup>00</sup> \$589 <sup>00</sup>

**KINDERGARTEN PROGRAM**

<b>KINDERGARTEN      MAXIMUM=18 CHILDREN</b> _____ 5 days per week (M-F) – Half-Day _____ 5 days per week (M-F) – Full-Day	\$6,500 <sup>00</sup> \$9,490 <sup>00</sup>	\$650 <sup>00</sup> \$949 <sup>00</sup>
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